

BHEL – Recruitment of Engineering Professionals-2019

INSTRUCTIONS TO APPLY ONLINE

1. Candidates must apply online through the website link available on <https://careers.bhel.in> under tab “Current Openings”. Applications received through any other mode will not be accepted and will be summarily rejected.
2. Any important information including Corrigendum/Changes/Updates and information / general instructions during the course of recruitment process and about selected candidates shall be made available either through the website or on the e-mail ID provided by the candidates. Therefore, candidates may provide a valid e-mail id and keep it active for at least one year, simultaneously tracking the website for updates. (please ensure that email sent to this mailbox is not redirected to your junk / spam folder).
3. Candidates should take utmost care to furnish the correct details while filling in the on-line application. YOU CAN EDIT THE INFORMATION BEFORE SUBMISSION OF FORM. Once the form is submitted, it can't be edited.
4. Before applying online, candidate will be required to have a scanned (digital) image of his/her recent passport size colored photograph and signature.
5. The step by step process for submitting the application form for the Recruitment for various posts is given below:
 - I. Step I – Application Filling - Fill the details on the website for the particular Unit/Location, Grade and Function. Carefully avail all the

Reservations and Relaxations, if any applicable to the candidate. Submit the form.

- II. Step II – Upload Documents – Upload the Photo and Signature in the prescribed File type and size.
 - III. Step III – Payment – Make payment of the Application Processing Fee of Rs. 300+GST via the payment Gateway.
6. Application once submitted cannot be modified; therefore, utmost care should be taken to furnish the correct details before submitting the online application.
 7. For Application to be considered submitted – status of all three steps should reflect as “COMPLETED”.
 8. Candidates are advised in their own interest to apply online much before the closing date and not wait till the last date to avoid the possibility of congestion in server to log on etc.