

Recruitment of Supervisor Trainee (Finance) – 2021

FREQUENTLY ASKED QUESTIONS

ELIGIBILITY

Q) I am an Ex-servicemen. My B.Com degree is not from Armed Forces. Do I need to fulfill the required eligibility criteria as regard the stipulated percentage of marks prescribed?

A) In case the requisite qualification possessed is from other than Armed Forces, you are required to fulfill the eligibility criteria as regard the stipulated percentage of marks prescribed.

Q) I have appeared for my final Semester/Year Examinations and the results are expected to be announced shortly. Am I eligible to apply?

A) Candidates who have appeared in the final year/semester of B. Com shall also be eligible to apply. However, such candidates shall be required to submit the documentary proof of having passed the qualifying examination with the prescribed percentage (%) at the time of appearing for Group Discussions.

Q) In my B. Com only CGPA / GPA / SGPA or letter grade has been awarded in place of percentage of marks. Can I enter the grade in my application?

A) Candidates, who have been awarded CGPA / GPA / SGPA or letter grades, should convert the grades to % and provide only the equivalent percentage of marks in the application form.

Q) My aggregate % of marks in B. Com as given in my final year marksheet provided by my college is 77.14%. However, when compute my year-wise marks as aggregate of all years/semesters, my percentages come to 75%. Which of the two shall be considered for computing the cut-off percentage??

A) It is reiterated that as per BHEL job-specifications, the aggregate of marks of all years/ semesters means average of marks/ GPA of all the years/ semesters without considering the weightage, if any, given to any particular year/ semester by the Institute or University. This is explained below:

Year of B.Com	Actual Marks obtained by a Candidate		Calculation as per College system after assigning weightages			Calculation as per BHEL system – Aggregate % without any weightages	
	Max Marks	Marks Obtained	Weightages Assigned	Max Marks	Marks Obtained	Max Marks	Marks Obtained
I Year	100	70	25%	25	17.5	100	70
II Year	100	75	50%	50	37.5	100	75
III Year	100	80	100%	100	80	100	80
Total	300	225		175	135	300	225
Aggregate %	75%						

AGE CRITERION

Q) I have a B. Com degree meeting all requirements with respect to Qualifications belonging to the General Category. I am 27 years and 5 days old as on 01/04/ 2021. Am I eligible to apply?

A) The upper age limit prescribed for the Supervisor Trainee (Finance) post for General Category candidates as on 01/04/ 2021 is 27 Years and hence you are not eligible to apply.

DOCUMENTS AND CERTIFICATES

Q) I am a SC candidate but don't have the caste certificate, can I apply as a General candidate?

A) If you so desire, you may apply as General Candidate (if eligible for Gen category) giving your category as "Gen". In such an event, your candidature will be considered as "GEN" and no change in category shall be allowed at a later date. This is also applicable to EWS, ST and OBC category candidates.

Q) I am working in a Govt/ Public Sector Company. Should I enclose NOC from my employer at the time of applying for the Computer Based Examination?

A) Candidates presently employed in Central/State Govt departments, PSUs, Autonomous bodies should submit the NOC at the time of Group Discussions, in case they qualify up to the second stage, i.e Group Discussions.

COMPUTER BASED EXAMINATION

Q) Will any Travelling Allowance be paid to me for attending the COMPUTER BASED EXAMINATION / GROUP DISCUSSIONS?

A) No Travelling Allowance is payable to the candidates for attending the COMPUTER BASED EXAMINATION. You will have to attend the COMPUTER BASED EXAMINATION at your own expense.

Candidates attending the Group Discussions will be reimbursed second sleeper train fare as per rules. However, at the time of Group Discussions if it is found that the candidate does not fulfill any of the eligibility conditions, he will neither be allowed for the Group Discussions nor paid any Travelling Allowance.